

**INFORMATION ABOUT
ALL DAY LEARNING CENTER
FULL & PART TIME**

Our staff in the Learning Center teach Christian values. We use Bible stories and Bible lessons to encourage healthy self-esteem, honesty, and sharing with others. The children engage in age appropriate, organized activities such as story time, hands-on learning centers, music time, and crafts. Hands-on learning centers include pre-reading, pre-math and science activities. Through play and discovery, children develop their cognitive, physical, social, and emotional skills.

Potty-Training

Children need to be potty-trained prior to starting at WRC. Pull-ups are not acceptable. Children are reminded throughout the day to use the restroom.

Appropriate Dress

Please dress your child in play clothes. Throughout the day, the children may be engaging in activities where they will get dirty. Whether we are playing outside, painting, gluing, or coloring with crayons or markers, these things are done best in play clothes. Weather permitting, the children play outside daily. Make sure your child is appropriately dressed for the weather. Young ladies must have shorts on under all skirts and dresses. If your child dresses for a special occasion or event, remember to send in a change of clothes for that day. We ask that you have several sets of extra clothes available for your child at the Learning Center. This way if there is an accident, something spills at snack or lunch time, or they get dirty, they will be able to change. Some days, all these things will happen, so having extra clothes is very helpful. A backpack is the best way to carry extra items back and forth and to keep them from getting lost. Label all items with your child's name.

Rest Time

Rest time is daily from 12:45 p.m. to 2:45 p.m. Send in a blanket, small pillow and a small stuffed animal (optional) for rest time. Label all items with your child's name. Each child will have a rest time cubby that will hold all rest items. Nap items will be sent home weekly. Please wash and return with your child.

We understand that not all children nap, however, they do need a rest time. Resting quietly on a cot allows their bodies and minds to recharge. Generally, after 30 to 45 minutes of rest time, children who are not sleeping will be allowed to get up and engage in quiet activities.

Toys from Home

We request that children not bring their toys from home to play with at WRC. Bringing toys from home creates confusion and unnecessary conflict.

**Warwick River Christian
Objectives for Full and Part Time Care**

SPIRITUAL - Beginning to understand that:

- God made the world and all of nature.
- God made each of us.
- God's love for us is unending.
- God's love for us and the value He gives us is the basis for our self-esteem as well as the reason for respect for others.

PHYSICAL - Gross and fine motor skills:

- Maintain balance in "freeze" game.
- Balance while walking on tape line, balance on various beams.
- Jump with both feet in place.
- Strike hanging object with hand.
- Kick stationary ball.
- Use playground equipment constructively, safely with others around.
- Appropriately use manipulative toys such as puzzles, blocks, beads, etc.
- Appropriately use art materials such as paint, crayons and markers.
- Cut straight wide line with scissors.

EMOTIONAL:

- Able to separate from parents
- Feeling secure and comfortable at the Learning Center
- Willing to try new things.

SPATIAL RELATIONSHIPS (emerging skills):

- Identify up/down, in/out, top/bottom, over/under, near/far, go/stop.
- Identify body parts.
- Mirror simple body positions.
- Begin to demonstrate knowledge of own personal space and shared common spaces.
- Avoiding bumping into obstacles or other people

SOCIAL:

- Able to bond and interact appropriately with teachers.
- Beginning to share and take turns
- Able to tell other children when something is bothering them; able to assertively rather than aggressively, ask someone to "stop".

- Beginning to solve conflicts and find ways to get along.
- Independent in taking care of bathroom needs and beginning other self-help skills.

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INTELLECTUAL (cognitive - Language Arts and Reading Readiness):

- Be able to listen to a story
- Participate in circle time.
- Listen and follow directions.
- Communicate with others through both talking and listening.
- Visually discriminate between different and similar objects and shapes
- Follow verbal directions.
- Verbalize and recognize own name.

Math:

- Exposed to assorted colors and shapes.
- Practice sorting, matching and sequencing
- Recognize and name numerals 0 - 10.
- Count backwards from 10.

Science and Social Studies:

- Field trips to reinforce themes.
- I'm a special person.
- Seasonal changes
- Holidays
- Community helpers
- Farm and jungle animals, dinosaurs

ATTENDANCE

Morning Drop off

Our facility opens at 6:00 a.m. Children must be walked into the front office by their parent every day. A staff member will sign your child/children in on the daily roster.

Afternoon Pick-up

All children must be picked up from the main office. Parents will need to enter the front office and a staff member will call the child to the office for dismissal. Only persons listed on the registration form will be allowed to pick up children. Staff members will request identification if the person picking up a child is unknown to the staff member. If you need to have someone not listed on the registration form pick up your child, you must call the office and give us the name of who will be picking up. They need to be sure they have their ID for verification. A staff member will also sign out the children when they are picked up on the daily roster.

Late Pick-ups

WRC closes at 6:00 p.m. Traffic and unforeseen emergencies happen. If you are going to be late, please call to let us know. Cases of repeatedly being late to pick up your child will be handled individually. A \$20.00 fee per occurrence may be applied.

Enrollment/Attendance

WRC attempts to give all patrons the best rate possible according to our fee schedule. Patrons are only charged when the WRC services are used. Charges begin when the child enters our care, either through parent drop-off, school dismissal or bus drop-off. Patrons are not charged for absences such as vacations or illness. However, after one month of no attendance and no communication from you, we will remove your child from the roster. You will have to re-register after that time if you need to resume services.

PAYMENTS

Fees

Charges begin when the child enters our learning center and end when a staff member signs out the child. Fees start as hourly charges and depending on attendance may max out at a daily and/or weekly rate. We do not pro-rate hours. The first hour is at the current hourly rate. There is no charge for the first 10 minutes of the next hour. However, 15 minutes into the next hour results in a two-hour charge. Discounts do apply for siblings residing in the same household.

Statements and Payments

Statements are emailed to patrons weekly, usually on Mondays for the charges accrued for the previous week. Account balances are to be paid on Tuesday or Wednesday, each and every week, unless prior arrangements are made with the Director. We accept cash, checks, debit and credit cards. A fee is added to all debit and credit card transactions. Online payments can be made through our website at warwickriver.org. At the top right of the homepage there is "Pay Now" portal. Add a \$5.00 fee to all transactions over \$100.00 and no fee for transactions under \$100.00. This is a payment portal only and contains no information about your account. No credit card information is stored on our site.

Return Check Fee

A fee of \$30.00 will be applied to your account if your bank returns your check.

Late Payments

If there are circumstances regarding your account that we need to be aware of, please discuss them with the Director. Delinquent accounts are subject to termination of services.

FOOD

Breakfast

The WRC does not provide breakfast. If you would like your child to eat breakfast here, please supply us with breakfast items. Due to limited breakfast storage space, please send only a regular size box of cereal or oatmeal and a small box of waffles or pancakes (if your child likes these items). WRC will supply 1% milk, butter, and syrup. We stop serving breakfast at 8:00 a.m.

Meals and Snack

The WRC provides morning snack at 9:45 a.m., lunch at 12:00 p.m., and an afternoon snack at 3:10 to children in the Learning Center. Lunch items vary daily and include hot as well as cold food items.

Preschool-2nd grade students are to provide their own morning snack, and have the option of having lunch from the kitchen or bringing a home lunch. If preschool-2nd grade students remain in the learning center after school dismissal, they will be offered a snack.

For children with food allergies or if you have dietary concerns, please address these issues with the Director. Depending on these allergies or concerns, the parent may be asked to bring in food for their child.

WRC strives to be a "nut free" environment, serving no nuts. However, we cannot guarantee that all our food is nut-free nor that other children will not have items containing nuts.

Prior approval is required before bringing in food items for birthdays or other celebrations. Please discuss this with the Director.

Daily Schedule for the Learning Center
(This schedule may be adjusted as needed)

Time	Activity & Details
6:00 – 9:00	Free Play / Breakfast <ul style="list-style-type: none">• Table toys & puzzles• Teacher greeting & morning check-in• Independent exploration
9:00 – 9:15	Clean Up / Bathroom Break <ul style="list-style-type: none">• Transition songs• Handwashing routine
9:15 – 9:35	Circle Time <ul style="list-style-type: none">• Songs and movement• Storytime / read aloud• Weather, calendar, and daily theme <ul style="list-style-type: none">• Bible / Devotional• Group discussion
9:35 – 9:45	Bathroom Break / Wash Hands <ul style="list-style-type: none">• Prepare for snack
9:45 – 10:00	Snack Time <ul style="list-style-type: none">• Social interaction & self-help skills
10:00 – 10:45	Learning Centers <ul style="list-style-type: none">• Art & crafts• Blocks & construction• Dramatic play• Math & science centers• Fine motor stations• Teacher-led small groups
10:45 – 11:00	Bathroom Break / Transition
11:00 – 11:45	Outside Play <ul style="list-style-type: none">• Playground activities• Gross motor development• Nature exploration
12:00 – 12:30	Lunch <ul style="list-style-type: none">• Table manners & clean-up

12:45 – 2:45

Nap Time

- Quiet music, soft lighting
- Gentle wake-up transition

2:45 – 3:20

Bathroom Break & Afternoon Snack

- Handwashing
- Healthy snack
- Calm transition back to play

3:30 – 4:30

Afternoon Outside Play

- Gross motor activities
- Outdoor games & exploration

4:30 – 6:00

Free Play Until Closing

- Choice centers
- Quiet activities
- Parent pick-up transitions

CHAPEL
@ 9:15
MONDAYS